

Terms and conditions

Intention to photograph/record

By registering to attend the Australian Smart Communities Conference, you grant the Australian Smart Communities Association (ASCA) permission to photograph, video and/or record you during the conference activities to support promotion, publicity and reporting this event, future events and ASCA activities. If you have any objection to being photographed or filmed during the conference, please speak to the conference staff located at the Registration Desk.

Registration cancellation policy

All cancellations must be provided in writing via email to admin@australiansmartcommunities.org.au.

An administration cancellation fee of \$132 will be incurred for any cancellations received in writing up to 90 days before the conference - before 28 February 2017. A cancellation fee equating 50% of the full registration fee paid will be incurred for any cancellations received in writing between 30 and 90 days from the conference (between 28 February and 28 April 2017).

Any cancellations within 30 days of the conference (after 28 April 2017) will forfeit 100% of the registration fee. A substitute delegate may be nominated. ASCA and its conference organisers reserve the right to alter, amend or cancel all or any of the arrangements contained in the program.

Disclaimer

The program and nominated speakers are correct at the time of printing. Changes to the final program structure and nominated speakers may occur due to operation and administration issues or other factors outside the control of the conference organisers.

Extra function tickets cancellations

Extra tickets purchased outside of a delegate registration cannot be refunded if participants cancel. However, a substitute can attend.

Insurances

Registration fees do not include insurance. It is strongly recommended that, at the time you register for the conference and book your travel, you take out an insurance policy of your choice. Consider inclusions such as loss of fees/deposit through cancellation of your participation in the conference, loss of airfares through cancellation for any reason, airline or related services strikes, pre-booked arrangements due to airline delay or Force Majeure, medical expenses, sickness and accident cover, loss or damage to personal property, and repatriation should travel arrangements alter.

ASCA and its conference organisers do not provide insurance nor take any responsibility for any participant failing to arrange their own insurance.

Privacy statement

The Australian Smart Communities Association is bound by and committed to supporting the Information Privacy Principles set out in the Privacy Act 1988 and requirements of the Privacy Amendment (Private Sector) Act 2000. We are obliged to not to breach the relevant Information Privacy Principles and must not use or disclose personal information for direct marketing purposes.

Use of personal information

Information collected in the 2017 conference Registration Form will only be used for the purposes for which it is being collected: (i) planning the 2017 Conference, (ii) processing and managing your registration and associated administration (such as hospitality, events etc) including correspondence with you, and (iii) analysis of attendance statistics for conference evaluation purposes.

2017 Conference delegates list

ASCA will produce a delegates list to all registered attendees at the conference. The list will contain delegates' names and positions only. All other personal or private data will not be released.

Contact list

ASCA seeks to include each conference delegate's name, affiliation and full contact details into the ASCA AIFS Contacts Database to enable dissemination of information about forthcoming ASCA conferences, seminars and publications. All other personal or private data will not be released.